

LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

January 12, 2022      Minutes from 12-8-2021 meeting.

The regular meeting of the Lyons-Mehama Water District was opened by Chairman, Dick Voltin at 7:00 p.m. All board members were present. Superintendent Grimes was also in attendance.

The November minutes were read and approved.

Namitz opened the floor for discussion on wages for Markert. After a lengthy discussion, Wagner made motion to increase John Markerts wages \$2.00 per hour effective January 1, 2022. Holman seconded. Motion was unanimously accepted by the Board of Directors. Grimes told the board to reduce his wages \$500.00 per month beginning January 1, 2022. The Board of Directors accepted his request and advised Grimes to reduce his work time.

Grimes gave a brief report on the cost of a motor that is being worked on by Reed Electric.

There was no correspondence.

Trahan made motion to pay the bills as presented. Holman seconded. Motion unanimously accepted by the Board of Directors.

Meeting adjourned at 7:32 pm.

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LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

February 9, 2022      Minutes from 1-12-2022 meeting.

The regular meeting of the Lyons-Mehama Water District was called to order by Chairman, Richard Voltin at 7:00 pm. Matthis was absent. All other board members and Superintendent Grimes was in attendance.

The December minutes were read and approved.

Namitz gave a status report on grant money.

Grimes gave a brief report on the plant.

Correspondence was received from Special District Insurance Services regarding a Longevity Credit and Rate Lock Agreement on 2022 Property/Casualty Insurance Renewal. After discussion, Trahan made motion to accept the agreement. Wager seconded. Motion unanimously accepted by the Board of Directors.

Trahan made motion to pay the bills as presented. Wagner seconded. Motion unanimously accepted by the Board of Directors.

Meeting adjourned at 7:33 pm.

LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

March 9, 2022      Minutes from 2-9-2022 meeting.

The regular meeting of the Lyons-Mehama Water District was called to order by Matthis at 7:00 pm. Voltin was absent. Superintendent, Grimes was also in attendance.

The January minutes were read and approved.

Namitz reported on the status of grant money.

Grimes reported several leaks were repaired in the last month. Multiple leaks were on Ferry Rd.

There was no correspondence.

Trahan made motion to pay the bills as presented. Holman seconded. Motion unanimously accepted by the Board of Directors.

Meeting adjourned at 7:33 pm.

**LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES**

**April 13, 2022                      Minutes from 3-9-2022 meeting.**

The regular meeting of the Lyons-Mehama Water District was called to order by Bruce Matthis at 7:03 pm. Voltin and Wagner were absent. Superintendent, Grimes was also in attendance.

The February minutes were read and approved.

Namitz reported on the status of grant money. A resignation letter received from Richard Voltin was read. Holman made motion to accept his resignation. Trahan seconded. Motion accepted. Trahan then declared an opening on the board. Holman made motion appointing Trahan as chairman. Motion unanimously accepted by the Board of Directors.

Grimes reported on the status of leaks.

Trahan made motion to accept the bills as presented. Holman seconded. Motion unanimously accepted by the Board of Directors.

Meeting adjourned 7:43 pm.

LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

May 11, 2022

Minutes from 4-13-2022 meeting

The regular meeting of the Lyons-Mehama Water District was called to order by Chairman, Don Trahan at 7:01 pm. Holman, Matthis and Wagner were present. Superintendent, Grimes was also in attendance.

The March minutes were read and approved.

Namitz gave a brief status report on the grant money. A report on the annual renewal for employee medical/dental insurance was given. Questions were fielded. General consensus was to renew. Certification fees were open for discussion. After discussion, Holman made motion to reimburse employees for certification fees if the course it passed. Wagner seconded. Motion carried.

Grimes gave a brief report on the plant.

Wagner made motion to accept the bills as presented. Matthis seconded. Motion unanimously accepted by the Board of Directors.

Meeting adjourned 7:40 pm.

**LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES**

**June 8, 2022**

**Minutes from 5-11-2022 Budget Committee meeting**

The Budget Committee meeting of the Lyons-Mehama Water District was called to order by Chairman, Don Trahan at 7:02 pm. Matthis, Holman, Wagner, Adams, Burns and Crowell were present. Superintendent Grimes was also in attendance.

Adams made motion for Trahan to act as chairman and Wagner as secretary. Motion was unanimously accepted by the Board of Directors.

Trahan asked Namitz to read the proposed budget. After review and discussion, Matthis made motion to approve the budget as proposed. Adams seconded. Motion carried.

Meeting adjourned at 7:18 pm.

LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

June 8, 2022

Minutes from 5-11-2022 meeting.

The regular meeting of the Lyons-Mehama Water District was called to order by Chairman, Trahan at 7:22 p.m. All board members were present. Superintendent Grimes was in attendance. Troy Donohue was also in present.

The April minutes were read and approved.

Donohue had concerns regarding the leak in front of his home. Questions were fielded and answered. Donohue was appreciative of the boards help in resolving the issue.

Namitz reported that the draft of the contract from ARPA had been received. Namitz forwarded to attorney for review. Grimes and Namitz will meet with Tiger to review draft. In the instance that the contract is approved by the attorney, Namitz will have contract signed and returned to Business Oregon. Wagner made motion to proceed with permitting work. Holman seconded. Motion unanimously accepted by the Board of Directors.

A position on the board is open. Holman made motion for Namitz to send a Board Volunteer Application to interested parties. Wagner seconded. Motion carried.

Grimes gave a brief report on the plant.

There was no correspondence.

Holman made motion to pay the bills as presented. Wagner seconded. Motion carried.

Meeting adjourned at 8:30 pm.

LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

July 15, 2022

Minutes from 6-8 -2022 meeting.

The regular meeting of the Lyons-Mehama Water District was called to order by Chairman, Trahan at 7:02 p.m. All board members were present. Superintendent Grimes was in attendance. Jerry Tabler was present.

The Public Hearing for the Budget FY: 2022-23 was opened at 7:00 pm.

The May minutes were read and approved.

Namitz gave a brief update on the grant funds. Namitz opened discussion regarding fees for insufficient funds. After discussion, it was tabled until later.

Superintendent Grimes gave a report on the plant. He discussed leaks that had been repaired. Grimes made request to increase the meter installation fee from \$1000.00 to \$2000.00. The board discussed at great lengths. Wagner made motion to increase to \$2000 effective immediately. Motion unanimously accepted by the Board of Directors.

Jerry Tabler expressed interest in the open board position. Namitz will send an application for Board of Director to be completed. The board will review and make a decision.

There was no correspondence.

The Public Hearing for the Budget was closed at 8:47 pm.

Holman made motion to adopt the Budget FY: 2022-23 and appropriate funds. Wagner seconded. Motion carried.

Wagner made motion to pay the bills as presented. Holman seconded. Motion carried.

Meeting adjourned at 8:52 pm.



LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

August 10, 2022

Minutes from 7-15-2022 meeting.

The regular meeting was called to order by Chairman, Don Trahan at 7:01 pm. Matthis, Holman and Superintendent Grimes were in attendance. Wagner was absent. Public visitor Jerry Tabler was present.

Chairman, Trahan opened the floor for election of officers for FY 2022-23. Holman made motion for Trahan to act as Chairman. Matthis seconded. Motion carried. Matthis made motion for Wagner to act as Secretary/Treasurer. Holman seconded. Motion carried.

The June minutes were read and approved.

Namitz gave a brief update on the office.

Superintendent Grimes gave an update on the plant.

There was no correspondence.

Holman made motion to pay the bills as presented. Matthis seconded. Motion carried.

Meeting adjourned at 7:26 pm.

LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

September 22, 2022

Minutes from 8-10-2022 meeting.

The regular meeting was called to order by Chairman, Don Trahan at 7:05 pm. All board members were present. Superintendent Grimes was in attendance. Mike Walz was also present.

The July minutes were read and approved.

Namitz introduced Mike Walz as a person interested in serving on the board. After lengthy discussion, Wagner made motion to appoint Walz to fill open Position #3. Holman seconded. Motion carried.

Superintendent Grimes gave a report on the plant.

There was no correspondence.

Wagner made motion to pay the bills as presented. Motion was unanimously accepted by the Board of Directors.

Meeting adjourned at 7:35 pm.

LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

October 12, 2022

Minutes from 9-22-2022 meeting.

The regular meeting was called to order by Chairman, Don Trahan at 7:00 pm. All board members were present. Superintendent Grimes was in attendance.

The August minutes were read and approved.

The floor was open for discussion on purchasing a generator. The board discussed and great lengths. Trahan will do more research and report back.

Namitz talked about results of the State survey on the plant. A brief update was given on the grant. Namitz opened the floor regarding hourly wages. After discussion, Wagner made motion to increase Richardson's wages \$2 per hour beginning with the next pay period and to increase wages for Markert \$1 per hour at the same time. Walz seconded. Motion carried.

Superintendent Grimes gave a report on the plant.

Correspondence was received from a customer regarding a large water bill due to a leak. Namitz briefed the board on the situation. The customer shut the water off immediately. After discussion, Wagner made motion reduce the bill this one time. Motion was unanimously accepted by the Board of Directors.

Wagner made motion to pay the bills as presented. Motion was unanimously accepted by the Board of Directors.

Meeting adjourned at 8:01.

LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

November 9, 2022

Minutes from 10-12-2022 meeting.

The regular meeting of the Lyons-Mehama Water District was called to order by Bruce Matthis at 7:00 pm. All board members were present. Superintendent Bill Grimes was also in attendance.

The September minutes were read and approved.

Trahan shared information regarding hookup for use of a generator.

Namitz gave a brief report on the office.

Superintendent Grimes gave a report on the plant.

There was no correspondence.

Trahan made motion to pay the bills as presented. Wagner seconded. Motion carried.

Meeting adjourned at 7:43 pm.

LYONS-MEHAMA WATER DISTRICT  
MEETING MINUTES

December 14, 2022

Minutes from 11-9-2022 meeting.

The regular meeting of the Lyons-Mehama Water District was called to order by Chairman, Don Trahan at 7:00 pm. Don Wagner was absent. Superintendent Bill Grimes was in attendance.

The October minutes were read and approved.

Trahan gave a report on the quote received from Farnham Electric Construction to install a 600amp manual transfer switch for a generator. It was discussed and tabled until December meeting.

Namitz gave a brief report on the office.

Superintendent Grimes gave a report on the plant.

There was no correspondence.

Holman made motion to pay the bills as presented. Walz seconded. Motion carried.

Meeting adjourned at 7:38 pm.